



NOW HIRING

CUSTOMER SERVICE REPRESENTATIVE

InVision is looking for CSR to work full time (around 36 hours a week). Great opportunity to begin or continue a career in insurance, and to work for a professional and growing insurance agency in the City of Bell Gardens. Compensation is competitive and based on qualifications. Health insurance and other benefits are available.

Primary Responsibilities

- Contact customers and insurance companies regarding payments, renewals, inquiries, etc.
- Assist insurance agents.
- Accept and process payments for customers.

The CSR Must Have the Following Qualifications

- Fully bilingual in Spanish/English.
- High school degree.
- Basic typing and computer skills.
- Friendly, positive and professional.
- Insurance license a plus but not required.
- Flexible schedule and be able to work on Saturdays.

If interested, please forward resume and questions to Rafael Arredondo via

Email to rarredondo@invisioninsurance.com

6631 Eastern Ave #A Bell Gardens, CA 90201

Tel - (323) 773-4429

www.invisioninsurance.com